



ASHIF.N.A

Address for Communication

ASHIF N.A

**AL QUOZ, DUBAI
UNITED ARAB EMIRATES**

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CAREER OBJECTIVE

To obtain a challenging position in a firm, where I can effectively contribute my knowledge and skill for the development of the company and the society.

TECHNICAL QUALIFICATION

Well versant with the following software's at present working with Synergic Application, Microsoft Windows (Ms-Office, Ms-Word, Ms-Excel, Ms-Power point), Typing Skills, Internet and Email Etc.

ACADEMIC QUALIFICATION

Course	Name of Institution	Year of Passing	Percentage
IATA Logistics & SCM	Patriot Aviation College	2020	80
BBA	St. Aloysius College	2019	55
HSC	St. Thomas HSS, Engandiyur	2016	75
SSLC	St. Thomas HSS, Engandiyur	2014	80

WORK EXPERIENCE

Worked as Cashier Cum Salesman for the duration of 2 year in AKKU's supermarket (Chettuva) as and handle the following major responsibilities,

- Set goals for performance and deadlines in ways that comply with company's plans and vision and communicate them to subordinates.
- Receive complaints and resolve problems.
- Maintain timekeeping and personnel records
- Prepare and submit performance reports
- provide customer service and process payments

PERSONAL PROFILE

Nationality : Indian
Passport No : P5417758
D.O.B : 29/05/1998

LINGUISTICABILITY

- Malayalam
- English
- Hindi

STRENGTHS

- Quick learner.
- Disciplined & Dedicated.
- Good Communicative skill.

DECLARATION:

I do hereby declare that the particulars of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief.

Place:

Yours Faithfully,

Date:

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