

MUNEERA ALKAMALI

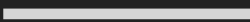
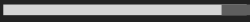
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Muneera.Alkamali@gmail.com
UAE, Ajman, Alhumaidya 2

Date of Birth
27/08/1994
Nationality
UAE + Family Book
Gender
Female
Marital Status
Single

SKILLS

- Microsoft Office
- Collect & analyze data, applying result in charts & written reports

LANGUAGES

Arabic 
English 

PERSONAL SKILLS

Eager to learn
Hardworking
Work independently & groups
Flexible
Problem Solving

OBJECTIVE

As a graduate from HCT Bachelor Accounting Degree & minor in Quality Management, I'm looking to gain experience in a position that will compliment my academic background while allowing me to contribute to the success of the company. Also to use my knowledge of basic accounting which enable me to handle accounts and data analysis

EDUCATION

Bachelor of Applied Science in Business Administration – Major: Accounting/ Minor: Quality Management, Higher Colleges of Technology, Sharjah Women's College

GPA: 2.73 | 2014 - 2018

Al Jurf, Ajman (High School)

Average of 88.4% | 2011 - 2012

EXPERIENCE

SNOC - Sharjah National Oil Corporation

National Development Program-2 | 17/May/2022 – 01/September/2022

Development Program focused on:

- Procurement
- Vat
- Oil & Gas
- HR
- Finance

TRAINING & VOLUNTEERING

Ajman Chamber

Training | 25/May/2018 – 19/July/2018

Customer Service in Ajman Educational Zone

Volunteering | UAE, Ajman | 12/July/2016 – 14/July/2016

Ajman Municipality

Volunteering | UAE, Ajman | 30/July/2014 – 28/August/2014

COURSES

Introduction to Finance: The Basics by University of ILLINOIS

Online Through Coursera | 09/December/2020

Accounting For Decision Making by University of MICHIGAN

Online Through Coursera | 27/November/2020

Accounting, Business and Society: The Multi-faceted Role of Accounting by The HONG KONG University of Science and Technology

Online Through Coursera | 03/December/2020

WORKSHOP

Types of Arabic handwriting Organized by Mr. Firas Al Shammarraie

UAE, | 15/November/2015 – 29/November/2015