

FAVAS MOHAMMED .K.M



Contact

- ☎ +971 568417181
- ✉ mohammedfavaskm@gmail.com
- 📍 Dubai , Marina

Skill

* COMPUTER

- ☑ Ms Office word
- ☑ Excel Tally
- ☑ QB

* COMMUNICATION SKILL

* PRESENTATION SKILLS

* TEAM LEADERSHIP

* LANGUAGES

- ☑ English
- ☑ Hindi
- ☑ Arabic
- ☑ Malayalam
- ☑ Tamil

Personal Details

Sex : Male
Date of Birth : 17-07-1997
Marital Status : Single
Nationality : Indian
Religion : Islam
Passport no : P1162581

Career Objectives

To build career in a growing organization. Where I can get the opportunities to prove my abilities by accepting challenges, Fulfilling the organizational goal and climb the career ladder through continuous learning and commitment

Professional Experience

- ❖ **Accountant and cashier**
(TALAL AL MUHAFIDHA TRDG.LLC ,Oman, Dubai)
2 years
Cashier (2019)
ACCOUNTANT AND SALES EXECUTIVE (2020)
 - ☑ Coordinate and monitoring physical stock.
 - ☑ Create a recording and reporting system.
 - ☑ Receives product and coordinate delivery.
 - ☑ Take steps to avoid quality control issues.
- ❖ **Sales & Cashier**
(V. P. M AGENCY KERALA, India) 18 months (2021- 2022)
 - ☑ Meeting and greeting customers and making them feel welcome
 - ☑ Provides prompt, accurate and friendly service to customers through the achievement of customer service standards
 - ☑ Executed all presentations, Ordering, inventory, sales, planning and delivery of goods.
 - ☑ Resolved customer complaints and provided product information
 - ☑ Scan a customers orders and handle the payment transaction.
 - ☑ Carried out all transaction on cash register, including cash, cheques, card payments and refund or exchanges
 - ☑ Keep an active social media presence to reach new customers

Professional Qualification

- ☑ Diploma in Indian and Foreign Accounting- 2018
(Axions Institute of Accountancy, Kerala)

Academic Qualification

- ☑ Graduation on Bachelor of Commerce-2019
(Bharathiar University)
- ☑ Higher Secondary Education -2016
(GOHSS Pattambi)
- ☑ High School Education -2014
(St.Pauls School, Pattambi)

Declaration

I hereby declare that the above mentioned are true and correct to the best of my knowledge and belief.

MOHAMMED FAVAS