

LINAF PARAKADAN

LOGISTICS AND SUPPLY CHAIN MANAGEMENT

With my educational qualifications and experience, I believe that my capabilities and professional competency can bring about excellent results in every position I handle. Using these skills, I want to serve the organization; I work for and contribute towards its growth, excellence and business progress



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SHARJAH, UAE

21 September, 1999

WORK EXPERIENCE

Customer service (Logistics operations) GULF WAREHOUSING COMPANY QATAR

01/2021 - 08/2021

QATAR

RESPONSIBILITIES

- Processing orders, forms applications and requests
- Maintaining a positive empathetic, and professional attitude toward customers all times.
- Responding promptly to customer inquiries
- Acknowledging and resolving customer complaints
- Ensuring that the facility remains clean, sanitary, and well-organized.

Logistics Assistant

Stellar Value Chain & Flipkart Warehouse

09/2021 - 01/2022

INDIA

RESPONSIBILITIES

- Receiving and checking deliveries to ensure that the correct amount and type of stock is delivered.
- Signing delivery notes upon receipt of shipments
- Unpacking items and arranging these on shelves, if needed.
- Preparing our clients' orders by gathering and loading stock.
- Report damaged or missing inventory to supervisor.

EDUCATION

MBA - FINANCE

Bharathiya University (Distance education)

09/2020 - Present

INDIA

BACHELOR OF COMMERCE

UNIVERSITY OF CALICUT

05/2017 - 04/2020

INDIA

PG DIPLOMA IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT

World University of Consortium

2021

INDIA

SKILLS

MS EXCEL

MS WORD

WMS - Infor Global Solution

Time Management

TeamWork

Leadership

Confidence

Strong communication skills

PERSONAL PROJECTS

A study on impact of social media marketing in fashion trends with special reference in Cheruplassery Municipality. (2020)

ADDITIONAL CERTIFICATE

Certificate in Logistics (2021)

CII (Confederation of Indian Industry Institute of Logistics)

Certificate in Logistics and Supply Chain Management (2021)

STED Council of India

LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

Malayalam

Full Professional Proficiency