



MUHAMMED NISHMAL T

ACCOUNTANT



CONTACT DETAILS



muhammednishmal07@gmail.com



0551062773



**Mathrushu Building, Naif Police Station,
Deira, Dubai**



Muhammednishmal-78bb94202



PERSONAL SKILLS

- Good communication skills.
- Very good leadership quality.
- Ability to work under pressure.
- Time management.
- Interpersonal skills.



CERTIFICATIONS

- SAP Certification in FICO, MM & SD.
- Certification in Dubai/UAE/GCE/VAT.
- Completed Tally essential level 2.
- Completed training program on GST.
- Certification in office excel.
- Certification in intuit QuickBooks.
- Certification in Peachtree/Sage.



SOFTWARE PROFICIENCY

- Tally
- MS Excel
- PowerPoint
- MS Word
- Trade Easy



PERSONAL DETAILS

Gender: Male
Date of Birth: 08/06/1999
Nationality: Indian
Passport No: V6644353
Visa Status: Visit Visa
Marital Status: Single
Languages: English, Malayalam, Hindi



CAREER OBJECTIVE

Highly motivated and energetic graduate seeking to obtain an accounting position where I will be able contribute my skill, knowledge and experience to a company that will give me an opportunity to develop my career. Committed to continuous learning and professional growth in the finance and accounting field.



EDUCATION

Diploma in Corporate Accounts and Material Management

Accountants Service Society
Completed in 2021

Bachelor of Commerce | Computer Application

Kannur University
Completed in 2020

Higher Secondary | Computer Commerce

KKV Memorial Higher Secondary School
Completed in 2017



EXPERIENCE

CART MAX, Kochi, Kerala, India.

April 2022 – October 2023

- Enter and record all financial transactions.
- Maintaining accounts receivable files and records.
- Monitor and follow up on overdue payments.
- Maintain accurate customer records and issue monthly statements.
- Handle all accounts payable and make sure each invoice and expense report are accurate.
- Handle monthly, quarterly, and annual closings.
- Reconcile bank statements and company's bookkeeping ledger.
- Preparing E-way bill.

Accountants Service Society, Irinjalakuda, Kerala.

September 2020 – September 2021

- Handle monthly journal entries, accounts and ledgers.
- Preparation of cash book, purchase book, sales day book and other subsidiary book.

DECLARATION

I declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the authenticity of the mentioned particulars.

MUHAMMED NISHMAL T