

MOHAMMED SAMEER



CONTACT

@ msameertvm@gmail.com

+971- 564594686

AI NAHDA, SHARJAH

PERSONAL DETAILS

Date of Birth : 15-05-1988
Marital Status : Married
Nationality : INDIAN
PASSPORT : U5114370
NUMBER
VISA STATUS : Visit Visa

SKILLS

Experienced in store receiving, lml taking, amending, store confirming, GRN taking in SAP (ERP software)

Excellent in communication and interpersonal skills.

Proficient in computer, internet, MS office etc.

Experienced in Medical Coding with Computer skills

INTERESTS

Sports
Music
Gardening
Reading
Movie

LANGUAGES

English
Hindi

OBJECTIVE

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company. secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills.

EXPERIENCE

2021 - 2022
LULU INTERNATIONAL SHOPPING MALLS Pvt Ltd
STOREKEEPER
Check invoice and purchase order .
Receive and check materials.
Supplies and report when stock is low.
Report damages and shorts.
Check expiry of the product.
Record keeping .
Forward tally invoice and P.O to accounts.
Receive courier from different companies.

2017 - 2021
SRT EXPORTS
STOREKEEPER
Direct warehouse activities for Commercial or industrial establishment.
Establish operational procedures for activities like verification of incoming and outgoing shipments.
Confer with department heads to make sure
Coordination of warehouse activities.

2014 - 2017
Colgate Palmolive India Ltd
Sales And Marketing Executive
Taking new orders from customers.
Introducing new products into market.
Promoting and selling brands products.

2010 - 2013
Revenuemed India Pvt Ltd
Medical Coder
Extracting relevant information from patient records.
Examining documents for missing information.
Assigning CPT,HCPCS,ICD-10CM, and ASA videos.

EDUCATION

2010	L.B.S CENTRE FOR SCIENCE AND TECHNOLOGY POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS first class
2009	KERALA UNIVERSITY BSc BIOTECHNOLOGY first class
2006	Board Of Higher Secondary Examination HIGHER SECONDARY First class
2004	Board Of Public Examination SSLC First class

PROJECTS

Keltron Office Management System (Industrial Project)
This software was made to manage the office administration, which is taken care of all sub units of keltron. This software is developed using Visual Basic as the Front End and MS Access as back end.