



Ashley Dsouza

Masters Degree in
Business
Administration with
specialization in
Finance and
Administration.

Contact Details

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Skills

Public Speaking

★★★★★

Leadership

★★★★☆

Communication

★★★★☆

Presentation

★★★★☆

Team Player

★★★★★

Multitasker

★★★★★

Excel

★★★★☆

Tally ERP

★★★★☆

Time Management

★★★★★

Analytical

★★★★☆

OBJECTIVE

To work in an environment, which will give me an opportunity to improve my skills, use my potential to the fullest and will be equally profit my work. I have a keen interest to deliver high performance, gain expertise in the field I work and serve my best to the growth of organization.

Education

**Master of Business Administration - Finance and Administration -
Visvesvaraya Technological University, India - Mangalore**

Oct 2019 - Aug 2021

Bachelor of Commerce - MANGALORE UNIVERSITY, India - Mangalore

June 2016 - May 2019

Projects

Organizational Study - Zee Entertainment

Virtual organizational study of Zee Entertainment, where I studied companies organizational profile, formulated McKinsey's 7s framework and formulated Porter's 5 force model. I also analyzed the financial statements for 5 years and contrasted ratio analysis.

Marketing Intern

Interned for 6 weeks wherein I made a study on 'how advertising plays an important role while purchasing' considering an 80 - sample size of the locality

+ Most proud of

- Vice President of SSVP (2019 - 2021)
- Western Region Youth Conference meeting - Goa
- Represented college football team at State level in 2015

Experience

Accounting Associate - InvestNGrow Financial Services, India - Mangalore

Feb 2020 - June 2021

- Maintaining VAT in Excel and uploading.
- Maintaining cash transactions and petty cash transactions.
- Posting invoices, receipts, payments, Journal vouchers.
- Purchasing Process.
- Sales interaction with customers.
- Quality Control Management.
- Preparing Letter of Credit.
- Sales Report.
- Providing assistance to Senior Accountants.
- Ensuring payments, amounts and records are correct.

Languages

English
Native

Hindi
Fluent

Konkani
Native

Tulu
Fluent

Additional Information

- Date of Birth - 16-12-1998
- Nationality - Indian
- Visa Status - Visit

Certification and Achievements

Accounting & Financial Statement Analysis
365 Careers

Excel Skills for Insurance Professionals
Udemy

Step into Robotic Automation - GUVI Geek Networks, IIT Research Park
Attended the course for Logistics automation issued by GUVI IIT Research Park

MS Excel
Manipal Institute of Computer Education (MICE)

Supply chain Fundamentals-Understanding the Basics
Udemy

References

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References available upon request.