

CONTACT

MUHAMMED SAFEER KEERAN

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Dubai, U.A.E



OBJECTIVE

Certified Management Accountant with 2 years of experience in Accounting and Audit. Self driven and hard working individual with good accounting knowledge and skills. Looking forward for a role where I can grow in terms of knowledge, skills and attitude and put an effective use of my analytical abilities and professional competencies in the area of accounting and management to align self development abilities along with organizational development.

EXPERIENCE

December 2019 - Present

- **Abdul Azeez Hamzah Haji Auditing of Accounts, Dubai, UAE**

Audit Executive

- Auditing of accounts
- Preparation of financial statements
- Monthly accounts of various clients
- Preparation of audit proposals and quotations.
- Invoicing
- VAT registration
- VAT verification and filing

July 2019 - November 2019

- **TKM & Associates, Kerala, India**

Audit Trainee

- Preparation of financial statements
- Assisted in various audit works
- Income tax calculation and filing

CERTIFICATIONS

- **Certified Management Accountant (CMA US)**

The CMA certification is a symbol of professionalism, excellence and credibility. From financial reporting and internal controls to decision analysis and risk management, earning the CMA verifies mastery of 11 critical practice areas in Management Accounting.

EDUCATION

2019

- **Institute of Management Accountants**

Certified Management Accountant

2018

- **Payyanur College, Kannur University, Kerala**

Bachelor of Commerce - Finance

80%

2015

- **Directorate of Higher Secondary Education, Kerala**
Higher Secondary Education
95%

2013

- **Center Board of Secondary Education**
Secondary School Leaving Certificate
8.8

TECHNICAL SKILLS

- Tally Erp 9
- Quickbooks
- MS Office

PERSONAL SKILLS

- Hardworking
- Quick learner
- Team player
- Adaptable

LANGUAGE

- English
- Hindi
- Malayalam

INTERESTS

- Sports
- Travelling

PERSONAL DETAILS

- Date of Birth : 11/10/1996
- Marital Status : Single
- Nationality : Indian

DECLARATION

- I hereby declare that all the information furnished above is true to the best of my knowledge and belief.

Muhammed Safeer Keeran