



Mohamed Ramzi

Warehouse & store team

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 UAE, Dubai ,Al Refaa

EDUCATION

October 2012

Benha University, Egypt

Coalitative education

*Diploma in Computer and
Communication Sciences.*

GPA (3.6 / 4.0)

October 2010

Benha University, Egypt

Bachelor of law

GPA (3.5 / 4.0)

CAREER OBJECTIVE

A committed personality who appreciates quality, maximizing tools and finding solutions, with more than 10 years of experience, and acquiring more knowledge in the field of logistics and warehousing in its various divisions.

PROFESSIONAL EXPERIENCE

November 2019– November 2021

Warehouse & store team

Unionaire Group, Egypt , “ Home Appliances ”

- Administered Warehouse Management System (WMS), maintaining 100% accuracy of all shipping records
- Managed warehouse inventories, suggesting and implementing ideas to improve product movement processes.
- Monitor warehouse inventory as well as manage warehouse staff to ensure that products are stored and shipped out in an accurate, efficient manner.

December 2018 – October 2019

Warehouse team

Unionaire Group, Egypt , “ Home Appliances ”

- Supervised and coordinated physical warehouse inventory and van stock counts, employing ERB and WMS to minimise error.
- Managed warehouse inventories, suggesting and implementing ideas to improve product movement processes.
- Supervise and direct warehouse staff, put worker safety as a top priority.

May 2017– November 2018

Spare parts stock controller

Unionaire Group, Egypt , “ Home Appliances ”

- Manage inventory /supplies and ensure they are within the established minimum and maximum level.
- Keep up-to-date records of "receipts, records and withdrawals from stockroom and coordinate with the purchase department.
- Track, document, and resolve any discrepancies on received orders.

RELEVANT SKILLS

Communication Skills
Time Management
Leadership Skills
Effective Time Management
Ability to Multitask
Fast Learner
Data analysis
Reducing operating costs

Computer SKILLS

Oracle
Oracle discoverer
Odoo
Microsoft Office
Microsoft Outlook
Microsoft Excel
Microsoft Word
Microsoft PowerPoint

Languages

Arabic , Native speaker
English , hight proficient
Dutch , good command

Hobbies

Cooking and baking.
Travelling
Diving

PROFESSIONAL EXPERIENCE

January 2016– April 2017

Logistics and supply chain officer

Adwia Misr, Egypt, “ Chemicals & Pharmaceuticals ”

- Supervised transportation of all requested medical supplies.
- Assists in the coordination and execution of the year end close and physical inventory if required.
- Follow-up and control of transport movements through GPS and update the arrival of shipments throughout the day.

June 2014– December 2015

Inventory Controller

Adwia Misr, Egypt, “ Chemicals & Pharmaceuticals ”

- Manage Inventory control measures to ensure mistakes, inaccuracies and discrepancies are highlighted, addressed, and resolved.
- Reviewing orders / shipments that are less than the approved margin and sending purchase orders to the purchasing department after reviewing and approving the manager.
- A random inventory periodically and resolve the inconsistencies needed to finish it.

May 2013– May 2014

Inventory Controller

EGYPT FOODS, Egypt, “ SNACKS ”

- Work with operators to ensure all production confirmations are completed accurately.
- Work closely with Master Data to ensure proper BOM & Material Master setups/maintenance - including cut-over & substitutions of raw material changes.
- Support Production Planning. Supplemental source for Process Order generation and adjustments in the absence of any schedulers or for special situations.

November 2010– April 2013

store worker

EGYPT FOODS, Egypt, “ SNACKS ”

- Make a barcode for each item and determine the possibility of placing it on the shelves.
- The delegate delivers the raw materials for quantitative review through exchange orders, confirming the recipient's signature and recording a photocopy on the system.
- Ensure that there are no breaks in the new items or apparent defects, and send samples to the Quality Department to indicate the validity of receipt or not.