

PROFESSIONAL SUMMARY

To Pursue my career in a company that makes full utilization of my initiative, to work as part of team to assume responsibilities and implement ideas and to use my abilities to contribute to the development and growth of the organization and work to the very best of my abilities and be an asset to the organization.

WORK EXPERIENCE

JUNIOR ACCOUNTANT *2020 to 2021*
K P GROCERY STORE KANNUR KERALA, INDIA

ACCOUNTANT *2018 to 2020*
COOL LAND CATERING SERVICES LLC, DIP 1, -UAE

ACCOUNTANT *2017 to 2018*
NAMBIAR ASSOCIATES, Kannur, Kerala -INDIA

ASSISTANT ACCOUNTANT *2016 to 2017*
TAX CONSULTANCY SERVICES KANNUR, -INDIA

Job Descriptions :-

- Complying with all company, local, state, and federal accounting and financial regulations.
- Compiling, analyzing, and reporting financial data.
- Creating periodic reports, such as balance sheets, profit & loss statements, etc.
- Presenting data to managers, investors, and other entities.
- Maintaining accurate financial records.
- Performing audits and resolving discrepancies.
- Computing taxes.
- Keeping informed about current legislation relating to finance and accounting.
- Assisting management in the decision-making process by preparing budgets and financial forecasts.

EDUCATION

- ❖ DEGREE (Bachelor of Commerce)
- ❖ Advanced Diploma in Computerized Financial Accounting
- ❖ HIGHER SECONDARY
- ❖ HIGH SCHOOL

PERSONAL ASSESMENT

- ✓ Flexibility, adaptability and the willingness to learn new skills
- ✓ Excellent communicator with the unique to work alone or in team
- ✓ Ability to deal with sensitive people management issues Effectively

DECLARATION

I hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.



CONTACT

- 📍 Rashidiyya-3, AJMAN
(United Arab Emirates)
- 📞 +971 52 459 2818
- ✉ thanjid47@gmail.com

PERSONAL DETAILS

DATE OF BIRTH : 06th MAY 1994
GENDER : Male
NATIONALITY : Indian
MARITAL STATUS: Single
LANGUAGES : English, Hindi & Malayalam

PASSPORT DETAILS

Passport No : N1556585
Date of Issue : 07-08-2015
Date of Expiry : 06-08-2025
Visa Status : Visit Visa

COMPUTER SKILLS

- Accounting
- TALLY ERP.9
- MICROSOFT OFFICE
- Diploma in computerized Accounting
- MS Excel, MS Word
- Quick Books, peach-tree
- Browsing and mailing

DATE : 02/08/2022

PLACE : AJMAN