



CONTACT

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KEY SKILLS

- Team Work
- Work Ethic
- Analytical Skills
- Decision making
- Time Management
- Self-Motivated

LANGUAGES KNOWN

- English
- Hindi
- Malayalam
- Tamil

COMPUTER PROFICIENCY

- MS Office/ Word
- ANSYS
- Basic Operation
- Internet&Email

PERSONAL DETAILS

Gender : Male
Date Of Birth : 26/02/1997
Nationality : Indian
Marital Status : Single
Passport No : T4669596
Visa Status : Visit Visa

ALLEN KURIAN

Mechanical Engineer

PROFESSIONAL SUMMARY

To achieve a challenging position in a professional organization through self - improvement by excelling in all responsibilities with sincere hard work, dedication & commitment. To work towards the development of the organization & grow with it.

WORK EXPERIENCE

■ PRODUCTION ENGINEER

AGAPPE DIAGNOSTICS LTD, Nellad, Kinfra [May 2021- June 2022]

Main responsibilities

- Machine assembly, Stock management in production, Updation of NC
- Handling of ERP system, Machine rework and rejection updation

■ ASSOCIATE MANAGER

Sanitair Services,Whitefield, Bangalore [September 2019-March 2021]

Main responsibilities

- The supervision of staff and allocation of work, Provide leadership and guidance to all team members
- Carry out staff training, Arrange meeting with clients
- Handling the stocks in store, Manage conference, Ensure the Cleanliness of Machine and attachment used.

■ OTHER SKILLS

- Ability to investigate Mechanical and Electrical issues.
- Keep periodical reports on the work.
- Analyzing and keeping monitoring the work progress.

PERSONAL STRENGTHS

- **COMMUNICATION** - Interpersonal skills – verbal, problem solving and listening skills in any administrative role.
- **SERVICE** - Having a client focused approach Skills include Patience, Attentiveness and a positive language.
- **ORGANIZATION** - Helping others, organizing a to-do list.
- **MANAGEMENT**- Management skills to direct others and review others performance.

EDUCATION

B.E MECHANICAL ENGINEERING

Anna University, Erode, India - June 2018

Higher Secondary Education

Tharbiyath Trust HSS, Kerala, India - March 2014

High School Education

JK HSS, Pulluvazhi, Kerala, India - March 2012

DECLARATION

I am confident of my ability to work in a team and I hereby declare that the information furnished above is true to the best of my knowledge.

Al Karama, Dubai

Alen Kurian