

CURRICULUM VITAE

ASRAF ALI.N

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OBJECTIVE

A highly motivated ,hardworking and aspiring person I would like to exercise my knowledge develop myself and to become the part of professional team to acquire more management skills and grow along the organization.

ACADEMIC QUALIFICATION

Bachelor Of Computer Application (BCA), Tamilnadu Open University (2010), Chennai.

AREA OF EXPERTISE

MS Office, MS Excel, Adobe illustrator, Adobe indesign, Adobe coreldraw

WORK EXPERIENCE

ORGANIZATION : AEL DATA SERVICES,LLP. DLF IT PARK, CHENNAI

DESIGNATION : GRAPHIC DESIGNER

DURATION : 2012 – 2014

ORGANIZATION : SUPER BONANZA HYPER MARKET,AL QUOZ, DUBAI

DESIGNATION : CASHIER

DURATION : 2016 – 2018

ORGANIZATION : SHAMPOORNAM METEL PVT.LTD,PENANG MALAYSIA
DESIGNATION : WAREHOUSE ASSISTENT
DURATION : 2018 -- 2019

JOB RESPONSIBILITIES

- Quickly and accurately prepare files to distribute to staff or upload into our content management database.
- Advanced knowledge of the principles and practices, procedures and standard office equipment.
- Prepare accurate reports for upper management.
- Provides a positive customer experience with fair, friendly, and courteous services.
- Registers sales on a cash register by scanning items, itemizing and totaling customer's purchases.
- Resolves customer issues and answers questions.
- Processes return transactions.

PERSONAL DETAILS

Father name : Nasar Ali
Date of birth : 20.02.1989
Age : 32
Marital status : Married
Passport no : T0490377
Religion : Muslim
Nationality : Indian

Language known : Tamil, English, Hindi, Malayalam

DECLARATION:

I hereby certify that all written above statements are true and correct based on my knowledge and capacity. Hoping to qualify and meet your requirements.

Place : Dubai

Yours faithfully

Date :

Asraf Ali