

SUMMARY____

To obtain a position of Store Keeper where my skills can be fully utilized. Hands-on experience in shop management, merchandizing and sales activities. knowledge of business principles, cash handling and book keeping activities. I am an excellent team worker and I am able to take instructions from all levels and build up good working relationship with all colleagues.

CONTACT____

ADDRESS Dubai, UAE

PHONE +971 523180025

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VISA STATUS Employment Visa

PERSONAL DETAILS -

Date of Birth: 26.05.1997

Gender: Male

Nationality: Indian

LANGUAGE English (Fluent) Hindi (Fluent)

SPORTS ACTIVITIES

Football
District Level
State Level

SIDHARTH VS

WORK EXPERIENCE _____

Store Keeper / 2017 - 2020 Asian Paints, India

- Keeping a record of sales and restocking the store accordingly.
- Managing and training store staff.
- Planning promotional campaigns for new products or specials.
- Ensuring that the store is kept clean and organized.
- Mediating any confrontations between staff and clients, and de-escalating the situation.

Store Keeper / 2021 - 2022

Al Noor Supermarket LLC, Dubai, UAE

- Coordinating with shipping companies to arrange pickup of goods, and with insurance companies to file claims for damaged or lost merchandise.
- Ensuring that all goods are properly priced and labeled according to company standards.
- Managing inventory levels by ordering new merchandise as needed to replenish existing stock.
- Processing sales transactions using computerized cash register systems or manual methods such as a cash register or adding machine.
- Performing physical inventory counts to ensure that all goods are accounted for at the end of each accounting period.
- Preparing reports on inventory levels and other data to help managers make business decisions about purchasing new goods or changing prices.

Real Estate / 2022 - Present Dania Property Al Barsha, Dubai

- Generating client leads to buy, sell, and rent a property.
- Counseling clients on market conditions, prices, and mortgages.
- Developing a competitive market price by comparing properties.
- Creating lists for real estate sale properties, with information location, features, square footage, etc.
- Showing properties to potential buyers and renters.
- Presenting purchase offers to sellers.
- Facilitating negotiations between buyers and sellers.
- Reviewing purchase contracts to ensure terms are met.

EDUCATION _____

- Degree in BA Sociology
- > CRM (Customer Relation Management) Training Course

SKILLS SUMMARY_____

- Good Communication Skills.
- Time Management.
- Well-presented and professional.
- A high school qualification or equivalent.
- Prior experience in retail, preferably in a management position.
- Excellent verbal and written communication skills.
- Proficient in Microsoft Office.