

MIQDHAD

ACCOUNTS / FINANCE / TAXATION

Full name	Miqdhad H M	Address	Bay Avenue, Business Bay,
Email	Miqu90@gmail.com		Dubai.
		Phone	(971) 551172739

WORK EXPERIENCE

01/2019 -
PRESENT

Progress Constructions.

Accounts Payable.
following all the payments and recording it.
Cheques preparing.
Payroll preparations. WPS submission.

12/2017 -
01/2019

Al Saiee Al Saree real estate.

General Accountant .
Profit and loss account, balance sheet
preparations.
cash flow and bank reconciliation.

12/2016
11/2017

Actop International.

Accounts receivable
Well maintained all the receivables of the
company and the bank and cash flow.
Petty cash reimbursement.

EDUCATION

04/2012 -
05/2016

Bachelor of Commerce.

Finance and Taxation.
GPA: 2.63

03/2010 -
03/2012

Senior High School

Commerce and Business studies
Kerala
GPA: 3.78

SKILLS

- Accounting
- MS office
- Tally and Quick Books
- Computer Softwares
- Data Consolidation
- Research
- Cash flow controlling
- Costing