

Curriculum vitae

Akthar Zaman

Sharjah, United Arab Emirates

Mob: +971 50 4875871



Objective:

Obtain a position where I can contribute my experience as an official & driver and sales worker. I have very good customer service skills. I am a detailed and organized worker. I have always been punctual in my work and relied upon by my employer to guide other staff members. I work well independently or with other staff members.

Personal Details:

Date of birth	:	24/07/1988
Nationality	:	Pakistan
Place of birth:	:	Dubai
Gender	:	Male
Marital status	:	Married
Religion	:	Islam

Education Background:

- High School Certificate.

Work Experiences:

- 7 years worked as a Salesman & Cum Merchandiseer in Khazana Meat Factory in Sharjah Industrial Area.
- 5 years worked as a Van Sales Executive Abudhabi poultry Farms. Binbutti Group of companies.

Job Responsibilities:

- Outlets: Carrefour, Lulu, Al Manama Group, Safeer Group, and smaller markets.
- Able to handle company and Principal Requirements.
- Knows very well to control the business and sales. For the company.
- Maintaining FIFO
- Cleanliness of the product and shelf
- Maintaining Planograms for the company requirements.
- To give market feedback to the direct reporting person
- Proper handling and implementation of merchandiser job responsibilities.

Driving Details:

- | | | |
|-----------------|---|------------------------|
| • License No | : | 423036 (Light Vehicle) |
| • Date of Issue | : | 17/02/2008 |
| • Expiry Date | : | 16/02/2020 |

Special Skills:

- Have excellent skills in writing.
- Able to perform duties on time and can handle pressures without faults.
- Good knowledge of procedures and route scheduling.
- Great skills of management and organization.
- Capability to make quick decisions.
- Self-motivated with excellent problem solving.
- Hardworking and trustworthy.
- Excellent communication.
- Ability to develop myself.
- Strict follower of all the traffic rules.
- Enjoy teamwork, working with other staff in the workplace and working within groups.
- Have good organizing skills.

Language:

- Arabic
- English
- Urdu
- Pashto