



ASHRAF MATTUMMAL

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Personal Data:

Date of Birth: 30-05-1991
Father Name: Ahammed
Sex: Male
Nationality: Indian
Marital Status: Married

Passport Details:

Passport No : V5205703
Date of Issue : 24DEC21
Date of Expiry: 23DEC31
Place of Issue :Kozhikode

Languages Known:

	R	W	S
English	>>	>>	>>
Malayalam	>>	>>	>>
Tamil	>>	>>	>>
Hindi	>>	>>	>>

CURRICULAM VITAE

Objective:

Seeking to work in real corporate environment, which will help me to improve my personality traits and be creative in using my skills and competencies in the best possible way.

PROFESSIONAL EXPERIENCE

Have Seven years of experience in travel industry with different capacities including, Ticketing, Hotel Bookings, customer services.

- ✍ **Nahar , Travels & Tours, Kottakkal, Kerala** - worked as a HR Administrator from Feb 2020 to Present.
- ✍ **DTDC Express Ltd, Kottakkal, Kerala** - worked as a Team Leader & Operation Assistant from Mar 2019 to Feb 2020.
- ✍ **Nahar , Travels & Tours, Kottakkal, Kerala** - worked as a Visa, Documentation staff from Jan 2017 to Mar 2019.
- ✍ **Kanaf Travels & Tours, Kottakkal, Kerala** - worked as a Reservation staff from Dec 2015 to Jan 2017.
- ✍ **Al Fayum Hajj and Umrah Services, Kottakkal, Kerala** - worked as Ticketing Consultant with Document Controller from Dec 2014 to Dec 2015.

EDUCATIONAL QUALIFICATIONS

Professional

- ✍ **IATA/ UFTAA Foundation**, Montreal – Canada (School of AL HIND Aviation Academy, Kottakkal - 2014).
- ✍ Diploma in Airline Ticketing and Travel Management (School of AL HIND Aviation Academy, Kottakkal - 2014).
- ✍ CRS Automated Ticketing Course - 2014 (Galileo, Amadeus, Abacus).

Academic

- ✍ BBA Pursuing.
- ✍ Senior Secondary School Certificate from Board of NIOS - 2011.
- ✍ Senior Secondary Leaving Certificate from Board of Examination Kerala Govt. - 2007

Computer Proficiency

- ✍ MS Office.
- ✍ Well versed with the usage of Internet and E-mail.
- ✍ Photoshop.
- ✍ Laptop and PC OS and Software installation.
- ✍ Mobile and Computer Service

DECLARATION

If I get an opportunity to work under your esteemed organization, I assure your good self that I will perform my duties to the entire satisfaction of all my superiors.

Place :

Yours Sincerely,

Date :

ASHRAF MATTUMMAL