



NISSAR KV

ABOUT ME

An experienced Finance professional with understanding of the internal workings of the organization and provides valuable solutions to meet organizational goals and promoting optimum company practices. Superb at collecting, analyzing and examining company records. Specialize in providing feedback and developing auditing plans.



Work Experience

REGENCY GROUP FOR CORPORATE MANAGEMENT –DUBAI INTERNAL AUDITOR

July 2018 -August-2021

Proven experience in internal audit (Hypermarkets, Supermarkets, Restaurants & Properties company under the group)

Summary

- Assist to Group Audit Manager for the internal audit functions to develop the audit programs, to control the financial, operational audit and make reports.
- Review and audit invoices and requisitions for appropriate documentation and approval prior to payment.
- Reconcile vendor statements, research and resolve invoice discrepancies and issues.
- Ensure obligations of the organization are within terms and met in a timely manner.
- Review data about inventory, liabilities, capital stock, surplus, salary and wages, income, and expenditures.
- Report to management about asset utilization and audit results, and recommend changes in operations and financial activities.
- Detection and evaluation of risks as well as opportunities regarding respective tax issues.

VAT Compliance

- Providing accounting and clerical support to ensure that financial transactions are in compliance and of the VAT regulations.
- Preparation, validation and submission of monthly and quarterly VAT returns for the UAE entities.
- Handle VAT reporting (payables and receivables). Ensure collections and payments are done in line with UAE regulations
- Prepare and manage all documents in line with VAT regulation.

VKC GROUP OF COMPANIES-CALICUT, INDIA.

December 2015 –July 2018

SENIOR INTERNAL AUDITOR

Proven experience in internal audit (11 manufacturing companies & a trading company under the group), Head of Internal auditing team of six members.

FINANCE EXECUTIVE

- Review and release payments to vendors and ensure correctness.
- Manages day-to-day accounting, which includes issuing invoices, ensuring that all external vendor payments, staff claims, receipts and GL entries are coded correctly (as per the accounting chart of accounts) and recorded accurately and timely;
- Posting invoices to system in accordance to Accounting policies.
- Ensure that budget expenses are correct, and invoices are properly recorded in the accounting system.
- Maintain the company's Fixed Asset Register including processing monthly depreciation.
- Prepare and maintain complete file for bank related transactions/communications.
- Assist and support the Finance Manager to produce annual financial statements and annual budget as well as perform any duties assign



+971 568434401



+91 9656254327



kvnisar123@gmail.com

kvnisar.audit@gmail.com



<https://www.linkedin.com/in/nissar-kv-12b05578/>



Personal Details

Father's Name : Sainudeen K V

DOB : 31-July 1992

Gender : Male

Marital Status : Single

Nationality : Indian

Passport no : P4056276

Visa status : Visit visa

Expiry Date : 26-02-2022



Job Exposure

AUDITING

- Determine internal audit scope and develop audit plans.
- Perform and control the full audit cycle including risk management and control management over operation's effectiveness, financial reliability and compliance with all applicable directives and regulations.
- Conducts audit engagements successfully from beginning to end in each functional department like, Finance, Procurement, Human resource and Sales.
- Handling Tax related affairs of companies under the group wrt Income tax, Service Tax, Central Excise & Customs, and various state VAT laws.
- Obtain, analyze and evaluate accounting documentation, previous reports, data, flowcharts etc.
- Ensure that the organization is complying with relevant laws and statutes.
- Make recommendations on how to improve internal controls.
- Preparing internal audit reports to highlight issues and problems.
- Educate the staff on every audit observation.
- Train and supervise the junior internal auditors.

ACCOUNTING

- Financial Statements (Balance Sheet, Income Statement, Cash Flow & Ratios)
- VAT Return Filing, Consultation & Audit
- Bank Reconciliation, Inter Company Balance Reconciliation
- Account Receivable (AR) & Account Payable (AP) Management.
- Supplier & Customer Reconciliation Statement
- Book-Keeping Assignments (Tally, Oracle & Excel)
- Cost accounting
- Cost sheet and MIS preparation
- Costing and pricing of articles.
- Article BOM preparation, creation of BOM in software.



Languages

English

Malayalam

Arabic

(Read and write)

Hindi



Projects Undertaken

A Study on Individual Investors Behavior.

Area: Finance

Company: JRG Indi trade Capital Ltd.

A Study on Effectiveness of training and development.

Area: HR

Company: Edappal Hospital Pvt Ltd.



Reference

MR.FAVAZ M

Internal Audit Manager
Regency Group
+971-552212693

MR. CA JAMES PHILIP.P

GM Finance
VKC Group
+91-8606288833



Core Competencies

- Preparation of reports,MIS and accurate financial statements.
- Demonstrated ability to analyze and reconcile financial statements.
- Proficient in financial analysis, taxation.
- Knowledge of both internal and external auditing procedures.
- Expert knowledge of accounting for manufacturing plant operations.
- Solid experience in analyzing trends, variance and cost-benefit.
- Manage accounting for fixed assets, receivables, payables, payroll, ledger and inventory.
- Effective skills in inventory valuation methods, interest calculation, invoice verification.
- Collaborate with department managers to analyze costs and identify productivity enhancements.



Education

Master of Business Administration-RA

Specialization: Finance & HR
MES College of Engineering,Kuttippuram
University of Calicut

XII

G.G.H.S.School, Kumernallur.
State Board of Kerala.

Bachelor of Commerce

PG Academy
University of Calicut

X

M.H.S.School,Valanchery
State Board of Kerala.



Computer Proficiency

Proficient in

- Tally
 - MS office (MS Word, Excel, Power point)
 - Oracle based software Vision, Gold and Coin
- Intermediate in
- SAP



Declaration

I hereby declare that the above furnished details are correct and true to the best of my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

NISSAR KV