



CURRICULUM VITTA

MUHAMMED RAMEES.M

SALES EXECUTIVE

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Mob: 0528600993
Abu Dhabi UAE

PERSONAL ADDRESS

MOOTHEDATH (H)
KANAYAM(PO)
VADANAMKURUSSI
PALAKKAD
KERALA
PIN: 679121

PERSONAL

Birthday : 15th MAY 1996
Father's Name : SALAM
Marital Status : Single
Nationality : INDIAN
Languages : MALAYALAM, ENGLISH, HINDI
Passport Number : T3122456
Date of Expiry : 30/01/2029
Visa Type : Visiting Visa

SOFTWARE

- ✓ TALLY ERP.9
- ✓ SAP-R1 & R3
- ✓ QUICK BOOK
- ✓ PEACH TREE
- ✓ MS WORD
- ✓ MS EXCEL
- ✓ POWERPIONT

SKILLS

- ✓ COMMUNICATION
- ✓ CREATIVITY
- ✓ TEAMWORK
- ✓ ORGANIZATION
- ✓ LEADERSHIP

OBJECTIVE

Seeking a position for utilize my skills and abilities in computerized industries that offer professional growth while being resourceful, innovative and flexible. Willing to work as a key player in challenging and creative environment

WORK EXPERIENCE

A Dynamic 3 Years' experience as a post in Sales Executive

- 2 Years worked at SURYA BOTTLES Pattambi from 2018 - 2020 Worked as Sales Executive
- 1 Years worked at ROYAL CLOTHINGS Pattambi from 2021- 2022 Worked as Sales Executive
- ❖ Responsible for assigned sales targets (monthly, quarterly and annually)
- ❖ Proper execution of order and dispatch it on time.
- ❖ Develop new sample for client.
- ❖ Maintain good relation with client.
- ❖ Recording sales and order information and sending copies to the sales office or entering into a computer system
- ❖ Attending team meetings and sharing best practices with them

EDUCATION

COMMERCE

GOVERNMENT OF KERELA
GOVT HIGHER
SECONDERY SCHOOL
SHORNOOR
2012 - 2014

S S L C

GOVERNMENT OF KERELA
2010 - 2011

DIPLOMA IN I P A

INSTITUTE OF
PROFESSIONAL
ACCOUNTANTS 2017

DECLARATION

I hereby declare that above mentioned particulars are true to the best of my knowledge and confidence.