

CURRICULUM VITAE

Mohamed Emad Abdulla Mahmoud Aboudiya



PERSONAL DETAILS

Name : Mohamed Emad Abdulla Mahmoud Aboudiya

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Nationality : Egyptian

EDUCATION

Degree/ Certificate	University / Institute Year
Bachelor of Commerce	University Of Cairo 2016

WORK EXPERIENCE

Job No.1

Machine operator

- Gulf Pharmaceutical Industries Julphar 2009 to current

Responsibilities

- Operate equipment safely and effectively for production processing.
- Ensure that equipment are maintained in good and safe working condition.
- Inspect equipment to identify any replacements, malfunctions and repairs.
- Repair and clean the equipment when needed
- Work under the guidance of Supervisor to perform and complete the

assigned duties in timely manner.

. Follow safety procedures and company policies for equipment operation.

·Fix any issues or malfunctions that may occur.

· Keep an updated database on all of the machine's information, defective units and final products.

· Make a report from add to inventory and expenses from inventory and give it to my manager to make a decision.

· Regularly submit performance reports.

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Job No. 2

Packaging

Responsibilities

· Mark and label containers, container tags, or products, using marking tools.

.Handle inventory with care and attention to the details.

.Follow company safety policies and procedures, and encourage others associates to do the same.

.Measure, weigh, and count products and materials..

.Work at different station stations as production requires.

.Inspect weight and package product.

.Monitor flow of product into processing Machinery.

Verify compliance with quality, safety, production standards, and quality of each machine and summarize data from shifts.

.Maintain a clean and safe work environment.

TRAINING/CERTIFICATION

· Training on program SAP and ORACLE.

.ICDL-Bin Majid International Center.

.Basic Current Good Manufacturing Practices

(cGMP)Refresher.

.Basic cGPM for Packaging & Personal Hygien Refresher.

Skills, Knowledge and Abilities

- Problem solving
- Decision making
- .Concentration
- .Attention to detail
- .Teamwork
- .Able to follow instructions and production schedules.
- .Able to act quickly When the problem arises.
- .problem Management.
- .Adaptability
- .Collaboration
- .Project Management.